



SCHOOL NAME: Forest Hill Elementary

Address: 548 Forest Hill Road

Parent School Support Committee

Minutes

Date: November 5, 2025 Time: 6:30pm

Location: Teams Online

<p>PSSC Members Present: Ela, Bronwyn (Shawn), Christine, Ayo, Lyndsay, Sahil, Wajiha, Tola</p> <p>Chair- Sahil Vice Chair- Beth (regrets)</p> <p>Christine, Ela Ayo, Bronwyn, Tola, Beth, Wajiha, Sahil, Lyndsey, Robert.</p> <p>PSSC Members Regrets: Beth,</p> <p>Guests- Marcel LeBrun- regrets, Sarah Doucet, Rashmi Hawley, Tina McCallum, Ashley MacBeth, Nancy Murphy (Social Development)</p>	<p>School/DEC Representation Present: Charolette Burhoe</p> <p>Cynthia Burnett, Principal Elizabeth McCabe, Teacher/VP</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: 6:33pm

Approval of the Agenda:

First: Christine Chase

Second: Bronwyn

New Business:

Welcome Guests and Explain Invitation

- Reason for invite- Oct 22, Paul communicated with FHES regarding a project being put in nearby, Sarah and Bronwyn and Marcel met with Liz and Cynthia the next day, to communicate the details
- 334 Forest Hill road, October 23rd (first meeting)
- Cynthia raised some concerns re: safety
- October 28th, a second meeting was had with social development and other stakeholders regarding this project "Project Zero"

- Sarah Doucet
- Director of Homeless and Income Support at the Dept of SD
- Ashley Mcbeth: Manager of Homelessness Supports
 - Shelters, hubs, warming centers etc
- Nancy Murphy: Central Zone Rep for the Homelessness Team
- Rashmi Hawley: Vice President of Housing NB Infrastructure Division
- Tina McCallum: Provincial consultant for HNB
- Sarah: spoke first
 - had hoped Marcel could join, he's the main service provider
 - Courtyard community, bridge to housing
 - Not a homeless shelter
 - Transitional style housing
 - Courtyard formation
 - 26 cabins, all connected
 - Access in and out is controlled
 - Staff with services for individuals 24/7
 - This style of courtyard is open in Saint John, since August the 1st
 - Opening a second courtyard tomorrow
 - Homelessness was not always under the mandate of SD, until a tragic event took place in Moncton
 - Powerpoint provided, outlining the various supports that SD provides, as well as the different shelters under their mandate
- Ashley MacBeth
 - Housing first model
 - Stable housing as the first step, without any prerequisites, which then allows them to work on stabilizing other aspects of their life
 - Safety plan: working collaboratively with the admin at FHES
 - Increased foot traffic on school grounds: fencing signage, lighting and cameras
 - Accessing the school property and safety risks to children and staff: security patrol daily, daily searches of the property before school opens, 1 year time frame for tracking data for assessment
 - Loitering in the area: collaboration and partnership with:
 - Fredericton outreach services, Fredericton Police, CSSU
 - Discussion in progress on an advisory committee, to keep the conversation ongoing

Sarah:

- We met with the FHES staff on Monday, who had questions and concerns

Rashmi

- Partnership approach

Project Zero- Neighborly transition housing at 334 Forest Hill Road

Questions & Comments-

- Ashley MacBeth: Showed a visual of what the courtyard will look like
 - o Shared facilities and main reception office, and all “rooms” are tightly packed together, with a courtyard in the middle

Sarah:

- Access in and out is controlled: Only residents are allowed in and out
 - o Concern brought up by staff re: other people who are attracted to this area, who are not residents

Q 1 & 2 Parent: What is the transition time on average? What is supervision, and what does this look like?

- The SJ location only opened in August, but a different set up in SJ opened in December last year and already 5 people are ready to move out into different levels of housing
- Supervision: is about support services. Their job is to be working on accessing the next level of housing, what each individual requires, substance use treatment, primary care, healthcare, etc.

Q3 Parent: What’s the qualifying criteria for a tenant? Are you running background checks?

- Given the location of the courtyard, Marcel will be very selective of the occupants who are chosen.
- The tenants must sign a good neighbor agreement, and the school grounds will be off limits.
- Background checks: There is coordinated access between different community partners. There will not be anyone there that has been convicted of a violent offense, or who is a violent offender.
- Advisory committee: We’ve found previously that these advisory committees have been valuable, however they have often petered out, and not been needed.

Q4 Parent: If there is a presence of a person who is not supposed to be there, our first response is not to call the police first. What is the mechanism for a parent, community member who is concerned? What is the proposed way to engage?

- If you feel a call to the police is necessary, and the situation warrants it, please don’t hesitate.
- Ex: someone has created a camp in the bus stop, there is a number for outreach, or call a member of our security team, who may call their inside number to CSSU, who may then call the police if necessary.
- We will receive a “card”
- How will they receive information? School? Through the community?
 - o We are still relying on input to determine the best way to make sure everyone feels equipped with the right information
 - o A member was part of the team who was designing a code white for a health care facility, and it’s very difficult to get everyone on the same page. How can we succeed and help this succeed?

Q5 Parent: It’s important to have a positive school / facility interaction, line of communication

- Maybe a community board, with success metrics, updated regularly, with procedures, would be a good idea?
 - o Perhaps this could be brought up to the advisory committee?
 - o There will be a communication session, next week, for the greater neighborhood
 - o Each community partner involved will be on site to discuss their contribution, part in this project

Q6 Parent: Where will the community session be held on the 12th? Time? How is this being shared with the community?

- The invitation will be shared with Cynthia, by word of mouth, and Marcel will share as well. This will be a FHES, on Wednesday, November 12th: at 6:30 pm

Q7 Parent: What are the criteria for choosing the location, that is so close to an elementary school?

- Lots of time was spent, looking through various properties
- Needed to be zoned appropriately
 - o This didn't require rezoning
 - o This project is temporary, as they continue to address the issue of housing
 - o Close to amenities
 - o Working on a plan for more permanent supportive housing
 - o There's no ideal spot, but this one, we felt we could mitigate the risks

Q8 Parent: I'm assuming by complex challenges, we mean severe mental health and drug use. How are you walking the line, on one hand, taking away why they are outside, vs. the safety of children? If you screen too rigorously, you're denying people who need this, but if you don't, it will put the children at risk

- We do walk the knife's edge. We do what we can to bring people inside
- The facility meets the low barrier. Marcel says that it's like your home, where you can use drugs inside your house and others don't know
- They could have had a bad experience at a shelter, so they live outside
- We have an open dorm shelter, which isn't the right fit for everyone, and others don't like rules or certain aspects of requirements at other shelters
- When we provide people with a place to go, drug use reduces drastically

Q9 Parent: agreed, but Canada has a drug problem, and we don't know what's happening in others' homes, but what's the usage rate or reduction?

- The SJ courtyard is in a business area. We have not received any complaints, and there is a shelter nearby as well and it has a greater incidence rate. Marcel has said there hasn't been any police intervention.
- Summerset Acres: reduction in addition stats available

Q10: The city proposed 30 sites for this center, but that the DSD turned them down. Can you comment on this?

- This is true. There were issues, and many to do with zoning. This is the one that the city agreed to, in collaboration.

Thank you for attending. No further questions or comments at this time. Sharing of information session will come out on Thursday. Guests left.

PSSC, Cynthia, and Liz

Cynthia asked by parent how she feels-

- Our proposed safety changes were in red, as they only wanted three months of security. We also suggested the advisory committee. We want the data tracked. The fence needs to go in ASAP, before the ground is too frozen to put in the fence, as it opens in January.
- Concerns: How they'll access supports, when everything is up or downtown, going out any meeting people who don't live in the residence. Guests are not allowed in; how will this be monitored.
- She has spoken to principals in Moncton, who have been in a similar position.
- Comment: we spent most of our time talking about safety, however they didn't comment on the transition piece. It's not walkable to anything, it's treacherous in winter, how are people getting around, and we are the nearest greenspace.
 - o Services can be offered onsite, and they have city bus passes.
- We can't say that three months or a year would be long enough to have stable data to determine whether we need security, and safety measures or not.
- How permanent is this project? If something happens, can something be done? They mentioned temporary.
- When does it open? January 1st

Principal Report:

- **SCHOOL PLAN-** The school plan has been emailed to you. Was hoping to go over, but please look at it. If you have any questions or comments, please email and feel free to ask. Would like all parents to email approval of plan.
- We will be working on this during our Monday PL day.
- **SCHOOL PLAN GOALS-**
- **Data Snapshot Summary:** Teacher observations and grade-level discussions indicate that student engagement has been challenging, largely due to varying levels of student need, behavioral concerns, and differences in readiness skills.
- **Goal 1:** Foster authentic student engagement by developing executive functioning skills through meaningful, personalized, and culturally relevant learning experiences that reflect students' interests.
- **Data Snapshot Summary:** Classroom observations and formative assessments reveal that some students are demonstrating gaps in number sense and flexible thinking with numbers.
- **Goal 2:** To improve student achievement in mathematics by effectively implementing the new numeracy curriculum, with a focus on embedding number sense routines, fluency practice, direct instruction, differentiated tasks, and small group intervention into daily lesson planning and delivery.
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- **Last meeting follow up-** Outdoor day of learning was very well received and the students loved it!

Charlotte Burhoe- DEC Member- Introduction

- DEC member, always available to hear concerns and questions
- Has not heard anything district level about neighbourly
- Has lived in this area for a long time
- DEC is reviewing policy 322, inclusive education to make sure that verbiage is continually updated so that everyone feels included and that everyone deserves an education
- Reviewing policy on partial days
- The location of the new school is still undetermined (should be in December)
- Engineers have been through, re: new school
- A member asked why a new school is being built?
 - o Forest Hill and Liverpool are going to amalgamate. Both schools will close, and the original suggested site was behind Liverpool

Approval of Minutes from Previous Meeting:

Approved: Christine

Seconded: Sahil

Correspondence:

Closing Comments:

Next Meeting date established: January 14th @ 6:30

Adjournment: 7:53pm